Virtual University of Pakistan

Assessment Team Report

Department: Management Science

Program Title: Associate Degree in Accounting & Finance

Assessment Cycle: Cycle-III

Assessment Year: 2023-24

Criteria Referenced Evaluation

	Excellent Performance in all areas.	Good to Excellent Performance in all areas.	Good Performance for most areas *	Fair Performance in most of the areas	Poor Performance in most of the areas.	Score
Criterion 1 – Program Mission, Objectives and Outcomes		✔				3.83
Criterion 2 – Curriculum Design and Organization	✔					18.00
Criterion 3 – Laboratories and Computing Facilities	✔					9.33
Criterion 4 – Student Support and Advising	✔					8.67
Criterion 5 – Process Control	✔					13.36
Criterion 6 – Faculty		✔				15.43
Criterion 7 – Institutional Facilities		✔				7.33
Criterion 8 – Institutional Support		✔				7.00

* No poor performance in any areas.

Signagure of AT:	Signagure of DQE Cordinator:
Name & Designation:	*Name & Designation:*

Criterion 1 – Program Mission, Objectives and Outcomes — Weight = 0.05

	Factors Score	5	4	3	2	1
1	Does the Program have documented measurable objectives that support faculty / college and institution mission statements?	☑	☐	☐	☐	☐
2	Does the Program have documented outcomes for graduating students?	☐	☐	☑	☐	☐
3	Do these outcomes support the Program objectives?	☐	☐	☑	☐	☐
4	Are the graduating students capable of performing these outcomes?	☐	☐	☑	☐	☐
5	Does the department assess its overall performance periodically using quantifiable measures?	☑	☐	☐	☐	☐
6	Is the result of the Program Assessment documented?	☐	☑	☐	☐	☐
	Total Encircled Value (TV)	**10**	**4**	**9**	**0**	**0**
	Score 1 (S1) = [TV/(No. of Questions *5)] *100 *Weight =	3.83				

Comments/Observations/Key Findings:		
1		1
2		2

Criterion 2 – Curriculum Design and Organization — Weight = 0.20

	Factors Score	5	4	3	2	1
1	Is the curriculum consistent?	☑	☐	☐	☐	☐
2	Does the curriculum support the program's documented objectives?	☑	☐	☐	☐	☐
3	Are theoretical background, problem analysis and solution design stressed within the program's core material?	☐	☑	☐	☐	☐
4	Does the curriculum satisfy the core requirements laid down by respective accreditation bodies?	☐	☑	☐	☐	☐
5	Does the curriculum satisfy the major requirements laid down by HEC and the respective councils / accreditation bodies?	☑	☐	☐	☐	☐
6	Does the curriculum satisfy the general education, arts and professional and other discipline requirements as laid down by the respective / accreditation bodies / councils?	☑	☐	☐	☐	☐
7	Is the information technology component integrated throughout the program?	☐	☑	☐	☐	☐
8	Are oral and written skills of the students developed and applied in the program?	☐	☑	☐	☐	☐
	Total Encircled Value (TV)	**20**	**16**	**0**	**0**	**0**
	Score 2 (S2) = [TV/(No. of Questions *5)] *100 *Weight =	18.00				

Comments/Observations/Key Findings:		
1		1
2		2

Criterion 3 – Laboratories and Computing Facilities — Weight = 0.10

	Factors Score	5	4	3	2	1
1	Are laboratory manuals / documentation / instructions etc. for experiments available and readily accessible to faculty and students?	☑	☐	☐	☐	☐
2	Are there adequate number of support personnel for instruction and maintaining the laboratories?	☐	☑	☐	☐	☐
3	Are the university's infrastructure and facilities adequate to support the program objectives?	☑	☐	☐	☐	☐
	Total Encircled Value (TV)	**10**	**4**	**0**	**0**	**0**
	Score 3 (S3) = [TV/(No. of Questions *5)] *100 *Weight =		9.33			

Comments/Observations/Key Findings:	
1	1
2	2

Criterion 4 – Student Support and Advising — Weight = 0.10

	Factors Score	5	4	3	2	1
1	Are the courses being offered in sufficient frequency and number for the students to complete the program in a timely manner?	☑	☐	☐	☐	☐
2	Are the courses in the major area structured to optimize interaction between the students, faculty and teaching assistants?	☐	☑	☐	☐	☐
3	Does the university provide academic advising on course decisions and career choices to all students?	☐	☑	☐	☐	☐
	Total Encircled Value (TV)	**5**	**8**	**0**	**0**	**0**
	Score 4 (S4) = [TV/(No. of Questions *5)] *100 *Weight =		8.67			

Comments/Observations/Key Findings:	
1	1
2	2

Criterion 5 – Process Control — Weight = 0.15

	Factors Score	5	4	3	2	1
1	Is the process to enroll students to a program based on quantitative and qualitative criteria?	☐	☑	☐	☐	☐
2	Is the process above clearly documented and periodically evaluated to ensure that it is meeting its objectives?	☑	☐	☐	☐	☐
3	Is the process to register students in the program and monitoring their progress documented?	☑	☐	☐	☐	☐
4	Is the process above periodically evaluated to ensure that it is meeting its objectives?	☑	☐	☐	☐	☐
5	Is the process to recruit and retain faculty in place and documented?	☐	☑	☐	☐	☐
6	Are the processes for faculty evaluation & promotion consistent with the institution mission?	☐	☑	☐	☐	☐
7	Are the processes in 5 and 6 above periodically evaluated to ensure that they are meeting their objectives?	☐	☑	☐	☐	☐
8	Do the processes and procedures ensure that teaching and delivery of course material emphasize active learning and that course learning outcomes are met?	☐	☑	☐	☐	☐
9	Is the process in 8 above periodically evaluated to ensure that it is meeting its objectives?	☐	☑	☐	☐	☐
10	Is the process to ensure that graduates have completed the requirements of the program base on standards and documented procedures?	☑	☐	☐	☐	☐
11	Is the process in 10 above periodically evaluated to ensure that it is meeting its objectives?	☑	☐	☐	☐	☐
	Total Encircled Value (TV)	**25**	**24**	**0**	**0**	**0**
	Score 5 (S5) = [TV/(No. of Questions *5)] *100 *Weight =		13.36			

Comments/Observations/Key Findings:	
1	1
2	2

Criterion 6 – Faculty		5	4	3	2	1
	Factors Score	**5**	**4**	**3**	**2**	**1**
1	Are there enough full-time faculty members to provide adequate coverage of the program areas / courses with continuity and stability?	☐	☐	☑	☐	☐
2	Are the qualifications and interests of faculty members sufficient to teach all courses, plan, modify and update courses and curricula?	☐	☐	☑	☐	☐
3	Do the faculty members posses a level of competence that would be obtained through graduate work in the discipline?	☑	☐	☐	☐	☐
4	Do the majority of faculty members hold a Phd degree in their discipline?	☐	☑	☐	☐	☐
5	Do faculty members dedicate sufficient time to research to remain current in their disciplines?	☐	☐	☑	☐	☐
6	Are there mechanisms in place for faculty development?	☐	☑	☐	☐	☐
7	Are faculty members motivated and satisfied so as to excel in their profession?	☑	☐	☐	☐	☐
	Total Encircled Value (TV)	**10**	**8**	**9**	**0**	**0**
	Score 6 (S6) = [TV/(No. of Questions *5)] *100 *Weight =	15.43				

Weight = 0.20

Comments/Observations/Key Findings:	
1	1
2	2

Criterion 7 – Institutional Facilities		5	4	3	2	1
	Factors Score	**5**	**4**	**3**	**2**	**1**
1	Does the institution have the infrastructure to support new trends such as e-learning?	☐	☑	☐	☐	☐
2	Does the library contain technical collection relevant to the program and is it adequately staffed?	☐	☐	☑	☐	☐
3	Are the class rooms and offices adequately equipped and capable of helping faculty carry out their responsibilities?	☐	☑	☐	☐	☐
	Total Encircled Value (TV)	**0**	**8**	**3**	**0**	**0**
	Score 7 (S7) = [TV/(No. of Questions *5)] *100 *Weight =	7.33				

Weight = 0.10

Comments/Observations/Key Findings:	
1	1
2	2

Criterion 8 – Institutional Support		5	4	3	2	1
	Factors Score	**5**	**4**	**3**	**2**	**1**
1	Is there sufficient support and finances to attract and retain high quality faculty?	☐	☑	☐	☐	☐
2	Are there an adequate number of high quality graduate students, teaching assistants and Ph.D. students?	☐	☐	☑	☐	☐
	Total Encircled Value (TV)	**0**	**4**	**3**	**0**	**0**
	Score 8 (S8) = [TV/(No. of Questions *5)] *100 *Weight =	7.00				

Weight = 0.10

Comments/Observations/Key Findings:	
1	1
2	2

OVERALL ASSESSMENT SCORE = S1 + S2 + S3 + S4 + S5 + S6 + S7 + S8

= 3.8 + 18.0 + 9.33 + 8.67 + 13.3 + 15.4 + 7.33 + 7.00

= 82.96 / 100

Overall Comments by Assessment Team:

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Comments by DQE Coordinator: